



My New iPad 2: A User's Guide

Wallace Wang

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The iPad is cute, lovable, fun to play with, and a bit mysterious.

My New iPad 2 is your guide to getting the most from Apple's latest magical creation. Best-selling author Wallace Wang's patient, step-by-step instructions will have you using your new iPad to:

- Find your way using the Maps app and the iPad's compass
- Get organized with the Notes, Calendar, and Contacts apps
- Set up your email accounts and browse the Web
- Listen to music, read ebooks, and take videos and photos
- Use FaceTime to talk face-to-face with distant friends and relatives
- Shop on iTunes and the App Store for the best new music, apps, movies, games, and books
- Set parental controls, use a secret passcode, and encrypt your backups for maximum privacy

And so much more. You'll even learn top-secret touch gestures to help make the most of your iPad. Discover the hundreds of amazing things your iPad can do with *My New iPad 2*.

5 Top Secret Tips from the Author

Viewing Multiple Email Accounts

If you have set up two or more email accounts, you can choose to view messages within one account or view all of your messages at once. To view all your messages, follow these steps:

1. From the Home screen, tap **Mail**. The Mail screen appears, displaying what you last viewed.
2. Tap the **Back** button that appears in the upper-left corner of the screen to display the Mailboxes left panel, as shown in Figure 14-9.
3. Tap **All Inboxes**. The right panel displays messages from all your email accounts.
4. [Optional] Tap the **Mailboxes** button in the upper-left corner to return to the previous screen. Then tap an account name under **Accounts**. Your *Inbox*, *Drafts*, *Sent*, and other folders for that account appear.



FIGURE 14-9: The combined inbox makes reading all incoming mail easy.

1. Trying to get through a bunch of email quickly? Archive or delete unimportant messages quickly by swiping on their subject-line in the Mail app. Need to make room for new stuff? The swipe-to-delete gesture works in several other apps like Videos and iBooks, too.
2. Browsing Safari when a bad song comes on? Double-click the home button, swipe the icons to the right, and press fast-forward in the iPod controls. (You can even get these iPod controls while your iPad is locked!)
3. Reading an article in Safari? Double-tap a column of text to zoom into it perfectly. Once you're finished, jump back to the top of the page by tapping the very top of the iPad's screen (the status bar).
4. Shake your iPad to undo a cut, paste, or even a bit of typing. Just be gentle!
5. Prefer playing music through your computer speakers, but reading the news on the iPad? You can control iTunes playing on your Mac or PC by using the free remote app from Apple.

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