



The Key Elements of Classroom Management: Managing Time and Space, Student Behavior, and Instructional Strategies

Joyce McLeod, Jan Fisher, Ginny Hoover

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All teachers know that a well-managed classroom is the cornerstone of a strong instructional program, but many are uncertain where they should focus their energies. In *The Key Elements of Classroom Management*, three veteran teachers show how teachers can make real improvements in their classroom by concentrating on basic skills in three critical areas: ? **Managing Time and Space.** Joyce McLeod shares techniques to help K-12 teachers arrange the classroom, organize schedules, pace the year's curriculum, and manage administrative tasks. ? **Managing Student Behavior.** Jan Fisher focuses on preventing conflicts and disruptions by teaching students responsibility, self-management, and problem-solving and decision-making skills. ? **Managing Instructional Strategies.** Ginny Hoover describes various research-based instructional methods, identifying the advantages and disadvantages of each.

The authors combine insights gleaned from extensive experience with step-by-step discussions of practical strategies. Any teacher who has struggled with the day-to-day challenges of the classroom will find an abundance of proven techniques for creating an orderly, caring, and efficient environment that supports successful teaching and learning.

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